

## **REQUEST FOR FORMAL EXEMPTION**

### **INSTRUCTION TO PARENTS**

Principals normally process application forms for Year 7 entry to selective high schools by providing school assessment scores in English and mathematics, comments (if applicable), signing and stamping the form and forwarding it to the Selective High School and Opportunity Class Placement Unit.

A small number of non-government schools may be unwilling to process the application forms. Parents of students from such schools must seek a formal exemption by completing and returning this form to the Unit, after they have approached the schools.

Exemptions will be granted in circumstances where it can be substantiated that applicants have an acceptable reason for not lodging the application form through their school. Alternative evidence of academic merit (e.g. past report) is required.

Note: Exemption will normally not be granted if the applicant does not have school assessment scores but other students from the school do.

You will be notified in writing after the outcome of the selection process is known if the exemption has not been granted.

Applications for exemption should be attached to the application form and forwarded to:

**The Manager  
Selective High School and Opportunity Class Placement Unit  
Email: [ssu@det.nsw.edu.au](mailto:ssu@det.nsw.edu.au)  
Post: PO Box 6109  
Milperra DC 1891  
Fax: (02) 9707 6265**

### **STUDENT DETAILS**

Student's Family Name:

Student's Address:

  

Current Primary School:

Student's Number:

Parent's Signature/Date:

**TO BE COMPLETED BY PARENTS**

I seek exemption from lodging the application form through the principal of my child's school on the following grounds:

[Empty text area for grounds of exemption]

I have attached certified copies of the following documents as evidence of my child's academic merit (e.g. recent school report):

[Empty text area for evidence of academic merit]

**OFFICE USE ONLY**

Outcome:

[Empty text box for Outcome]

[Empty text box for Outcome]

Director or nominee

[Empty text box for Director or nominee]

Date:

[Empty text box for Date]